PFTA Meeting Minutes
13 March 2024

In attendance via Zoom were

Lesley Middleton	Head of School
Jane Clowery	Committee Member / School Staff
Teri Crowley	Interim Chair
Joanna Hector	Secretary
Clare Rice	Treasurer
Sue Northover	Committee Member / Parent
Reka Szucs-Voros	Committee Member / Parent
Stephanie Crockett	Committee Member / Parent
Kerry Davies	Committee Member / Parent
Ehrin Wren	Committee Member / Parent
Rada Juric	Committee Member / Grandparent
Sam Langton	Committee Member / Grandparent / School Staff

Apologies

Kirsten Howarth	Executive Head
Tracey Gee	Committee Member / Parent
Dorisz Kis	Committee Member / Parent
Liz Tulum	Committee Member / Parent

Current Funds
£11,037

Meeting opened 7.30pm.

Introductions made and previous minutes approved.

Admin
CR still in process of adding TC to the Bank Account. JC offered to pick this up with the bank to assist

A standalone PFTA newsletter was created by CR last month and sent out with the School Newsletter. It was agreed to aim to send this out monthly. CR and RJ to liaise and take this on between them.

Disco Feedback

Net profit from the Disco was £437. All agreed that the disco had been a success with the children all enjoying themselves and a reasonable profit made. Moving the location of the tuckshop out of the school hall to the area outside the library worked very well for the children and helpers alike and would be replicated at future events.

Next Disco is planned for Summer term, Tuesday 16/07/2024. To be a silent Disco.

Head Teacher Update

LM has secured a grant of £4,800 from Weldon Parish Council to be used for new furniture for Reception and Year 1 Classrooms, which are considered to be most in need of this. LM to continue to liaise with Council to try and secure further funding for remaining classrooms.

LM to follow up with Jo Underwood to provide written request/invoice to PFTA for £8,000 for EYFS decking repairs which PFTA previously agreed to fund. JH/CR confirmed that PFTA can release funds upon receipt of this.

TC advised she had been attempting to contact Jo Underwood for details of the quotes for the works to see if her contacts could assist in lowering the quote. LM/JC advised that there had been issues with Jo's email account and advised that she now had a new email address as she had moved to work directly for the academy. LM advised that the academy were now in control of all contractors with a view to using certain ones across all academy schools.

LM advised that the school would be holding a sponsored bounce (fancy dress) on 01/05/2024. A parent has agreed to match fund this up to £1k. LM requested that the PFTA fund the cost of the bouncy castle. Agreed. Brief discussion re supplier used last time. EW to contact them for quote and to arrange booking.

Communication Methods

TC has set up a new standalone email account. Initial issue with google blocking the account due to references to donations in emails but TC rectifying this and once tested will circulate this new email address for use.

JC will continue to update PFTA website page.

Link to Facebook page to be sent out in newsletter to encourage parents to engage with the Facebook page. RSV suggested advertising the page via QR code in the newsletter.

RSV, SN and SC to be added to the committee Whatsapp group.

EW proposed placing laminated posters for upcoming events on school gates to increase advertising. All agreed.

Easter Tombola

Tombola to be held on School playground / hall after school on Thursday 28/03/2024. Arrangements discussed. JC to send out reminder re dress down day on Friday 22/03/2024 in exchange for Easter Egg / Item donation to tombola. JH, SC, TC, KW to be on playground to receive donations on 22/03/2024. JC/LM confirmed items can be kept in school and teachers will label the items in preparation. Pricing agreed at £1 for 5 tickets. JH, EW, SC, LM to run Tombola on the day. Committee will reach out to any other parents to assist. JC advised that RS Components have advised that they will be donating a number of Easter Eggs which can be added to the Tombola prizes.

Easter Art Competition

JC to add reminder re this to newsletter and LM will remind children in assembly this week. £1 per entry. Any Easter themed artwork, drawings, paintings, collages etc. Agreed to have art sets as prizes rather than more Easter Eggs, 1 for KS1 and 1 for KS2 given the limited uptake in entries so far.

Easter Egg Hunts

The Teachers would like to have class Easter Egg Hunts this year as these have not been held since before Covid. PFTA agreed to procure chocolate eggs for this, either funded or via donations. EW has reached out to Asda, JH has reached out to Tesco and TC will speak to Morrisons and Aldi.

June Rose Day

Agreed to a hold a standalone meeting after Easter holidays to plan this years event and stalls.

Make the Rules day

This was provisionally planned for 01/03/2024 but due to committee capacity was not arranged. Given number of events upcoming and SATS and sporting events in summer term it was agreed to postpone this to next academic year.

Upcoming events

1. Easter donation Mufti Friday 22 March 2024
2. Easter Tombola Thursday 28 March 2024
3. June Rose Day Thursday 27 June 2024
4. Summer Disco Tuesday 16 July 2024 (Provisional)

Next Meetings

Wednesday 17 April 2024 at 7.30pm via Zoom – June Rose Day Planning Meeting
Wednesday 8 May 2024 at 7.30pm via Zoom – PFTA Meeting

Agendas to be posted to website prior to each meeting.

Meeting closed 8.45pm