PFTA Meeting Minutes
AGM
16 January 2025

In attendance were

Teri Crowley	Chair
Joanna Hector	Secretary
Jane Clowery	School Staff
Lesley Middleton	Head of School
Reka Szucs-Voros	Parent
Stephanie Crockett	Parent
Samantha Langton	School Staff

Current Funds
£11,729.91.

Meeting opened 7.30pm.

Bank Account
Paperwork has now all been completed with the bank and TC is now added on. JC suggested we add a third person onto the account for ease of dealing with the bank. Committee to consider further.

Committee
CR has resigned as treasurer (written notice received in advance of this meeting). Advertising for a new treasurer has gone out but no one has come forward. CR has agreed to continue to assist with the treasurer role until a new treasurer is appointed (within reason) but will no longer be able to attend meetings or assist with events. Discussed and agreed further adverts out to parents via school newsletter to recruit a treasurer. Committee to make enquiries in local community for any volunteers from accountancy/finance professionals/retirees who may like to take on a voluntary role. JC to also enquire with contacts at Weldon Parish Council to see if they have any contacts within the village who may be interested in the role.

TC and JH renominated by those present to continue in roles of Chair and Secretary.

Advertising to increase membership discussed. Suggestion of PFTA members attending parents' evenings in February to speak to parents. Unfortunately, all PTFA members are all working parents and parents' evenings being within the work day means that no one is available to attend.

Agreed for PFTA to present at New Intake Open Day in July.

Finances

It was agreed that going forward no outlays of more than £500 to be made without committee approval.

Grant funding from Mulberry Homes discussed. LM advised that she didn't believe it was Mulberry Homes but one of the other developers that was offering the grant, however the funds remained with the local authority. Jo Underwood (PDET Finance) is exploring this funding with the local authority. Ideally, if secured, this funding will be put towards the additional classroom/reading space and the redevelopment of the playground area which remains a long term goal of the school.

Asda Rewards for Schools raised approximately £300 for the school. These funds are expected to be received by March.

Road Safety

School were successfully able to obtain a full grant for road safety signs for the main school entrance on Chapel Road. These have been in situ now for a few weeks. No funding needed from PFTA.

EYFS Outdoor Space

LM confirmed the remedial work to the EYFS areas were ongoing with new subcontractors due to start work in the next few weeks. Complaints had been raised to the overall contractor due to previous subcontractor not producing satisfactory work which has led to the engagement of new subcontractors who are slightly redesigning and completing the work. This will hopefully be completed in the next few weeks.

LM put forward a funding request for a number of new outdoor 'sheds' and equipment for the EYFS outdoor area to create learning stations for the children. The cost of this was in the region of £5,300. LM advised that if approved this was intended to be purchased and installed by easter. Committee did not raise any objections in principle. LM asked to put request in writing and the committee will consider further.

Tablets for KS2

LM advised that the school were looking to invest in 30 more tablet devices to use in KS2. Currently the school have 30 but the 4 classes have to share these on a rota. Discussed the possibility of using some of the funds received last year from Willowbrook Construction. LM asked to put request in writing and the committee will consider further.

Fundraising Goals

List of fundraising goals sent to the committee last year was discussed. LM advised that some of the items had already been procured by the school. TC asked LM to advise what funding goals the school now wanted us to focus on so that we can split these into some smaller short term goals to focus on now, as well as some medium/long term goals we can work towards. LM to discuss needs/goals with staff, however the playground redevelopment and additional classroom/reading room was still wanted, as was the creation of an additional playground space within the running track. These projects will be tens of thousands so long term projects.

Review of Past Events

Events from last year were discussed. All agreed the sponsored bounce and discos were highly successful and profitable. The smaller donut sales and Easter Tombola had also been profitable. The Children enjoyed the art competitions. Whilst June Rose Day event raised just over £1,000 it was felt that the amount of organisation and effort from volunteers far outweighed the amount of profit made. The Christmas fair was seen as successful as well received by parents and children, however, came with significant outlays which essentially made it cost neutral.

Future Events

Agreed to hold discos in both the spring term and summer terms. Agreed to keep to format of Mr Ager DJing with tuck shop and hotdogs for sale. LM to liaise with Mr Ager to obtain his availability and then we can set dates.

Easter Egg hunt was enjoyed by the children last year. Agreed to support it again this year with donation of mini eggs.

Easter Art competition to be ran again this year.

Easter Tombola to be ran again this year. Dress down day to be held in advance to obtain donations of Easter eggs and other gifts.

June Rose Day briefly discussed. Potential of simply having a family picnic after the dancing this year. To be discussed further at next meeting.

AOB

None.

Upcoming events

1. Easter Tombola Dress Down — Friday 28 March 2025
2. Easter Tombola — Friday 4 April 2025
3. Easter Art competition — TBC
4. Easter Disco — TBC
5. Summer Disco — TBC

Next Meeting

Thursday 6 March 2025 at 7.30pm – School Hall – all welcome.

Meeting closed 8.40pm