PFTA Meeting Minutes DRAFT
24 January 2024

In attendance were

Lesley Middleton	Head of School
Kirsten Howarth	Executive Head
Jane Clowery	Admin Assistant
Teri Crowley	Interim Chair
Joanna Hector	Secretary
Clare Rice	Treasurer
Dorisz Kis	Committee Member
Sue Northover	Parent
Reka Szucs-Voros	Parent
Stephanie Crockett	Parent

Apologies

Tracey Gee	Committee Member
Kerry Davies	Committee Member
Ehrin Wren	Committee Member
Liz Tulum	Committee Member
Rada Juric	Committee Member

Current Funds
£10,600

Meeting opened 7pm.

Introductions made and new parents welcomed to meeting as prospective members/helpers of the PFTA.

Admin
CR will add TC to the Bank Account to approve transactions. Slight delay with this due to Banks processes. It was agreed to leave JC on the Bank Account and to add TC in addition to assist with facilitating payments.

A standalone PFTA newsletter was suggested to accompany the school's Friday newsletter. CR will draft one for inclusion.

Manpower was discussed. It was agreed that without an increase in support from volunteers that events would need to remain scaled back as the limited committee did not have enough time to provide to all the fun and fundraising events. All of the committee were disappointed that we were unable to hold an Christmas events due to this. Further support

from the parents/friends of the school would be needed going forward to keep holding the fun events like discos and June Rose Day.

EYFS Playground

LM/KH made a request for funding to assist with repairs to the EYFS outdoor playground. The entire EFYS outdoor area needs replacing in the longer term however in the short term the decking outside the classroom and hall needs replaced. It has deteriorated significantly and is at risk of being condemned. Urgent repair works are needed. The school have asked the parish council for some funding but would also be grateful for £8k from the PFTA so that remedial works can begin over the Easter holidays. The committee were agreeable to this and asked the school to put the request in writing for formal agreement. LM advised Jo Underwood would do this.

Other Projects

LM and KH detailed some projects they would like to work on in the medium term to include the installation of a reading room and landscaping on the playground (£20k) redevelopment of the EYFS outdoor area, (£20k) replacement of classroom furniture (£11k) and installation of fencing to the perimeter (£20k). There is no academy funding for these, There is some potential funding from the developers at Weldon Park and Priors Hall but this will be subject to allocation from the local authority. The majority will need to be funded by donations.

Sponsored Event in School

KH would like to hold a sponsored run / sponsored bounce event again this year. Agreed to consider types of sponsored event and discuss at next meeting,

Easter Events

CR proposed an Easter Tombola in the playground. It was agreed that this would be held on the last day of term Thursday 28 March. Agreed to seek tombola prizes via donations/dress down day where the children would bring and easter egg / easter gift in lieu of payment. This will be held on 22 March. JH will also approach Tesco and TC will approach Morrisons and Asda.

It was also agreed to run an Easter art / colouring competition.

Make the Rules day

Holding a 'make the rules day' was suggested again. LM and KH agreeable in principle but a list of rules would need to be drawn up and agreed upon. 1 March provisional date.

Disco

It was agreed to hold a School Disco this term. Dates discussed and 29 February was proposed pending Mr Ager's availability to DJ. CR will design Poster and set up the usual entry form. It was agreed to have a lower entry cost and sell hotdogs and sweets via tuckshop during the event.

It was also agreed to look to hold another Disco in the summer term. 16 July was pencilled in for this as a silent Disco. CR will make enquiries with the headset provider we used last year. Tickets were being sold in the playground after school this week and there had been a good take up of this, particularly with the use of the sum up card machines enabling card payments.

Upcoming events

1. Leap Year Disco — Thursday 29 February 2024 (Provisional)
2. Break the Rules Day — Friday 1 March 2024 (Provisional)
3. Easter donation Mufti — Friday 22 March 2024
4. Easter Tombola — Thursday 28 March 2024

5. June Rose Day Thursday 27 June 2024
6. Summer Disco Tuesday 16 July 2024 (Provisional)

Next Meeting set for Wednesday 13 March 2024 at 7pm in School

Agenda

- Review of Leap Year Disco and funds raised
- June Rose Day
- Future Events
- Update re finances

Meeting closed 8.15pm.